

**RESOLUTION OF THE BOARD OF DIRECTORS
OF LEGEND PARK PROPERTY OWNERS ASSOCIATION
REGARDING RECORDS RETENTION POLICY**

STATE OF TEXAS

§

KNOWN ALL MEN BY THESE PRESENTS:

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COUNTY OF MEDINA

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Pursuant to Section 209.00S(m), Texas Property Code, LEGEND PARK PROPERTY OWNERS ASSOCIATION, acting through its Board of Directors, has adopted the following records retention policy, to-wit:

(1) the certificate of formation (formerly known as articles of incorporation), bylaws, restrictive covenants, and all amendments to the certificate of formation, bylaws and covenants shall be retained permanently;

(2) financial books and records shall be retained for seven years;

(3) account records of current owners shall be retained for five years;

(4) contracts with a term of one year or more shall be retained for four years after the expiration of the contract term;

(5) minutes of meetings of the owners and the board shall be retained for seven years;

and

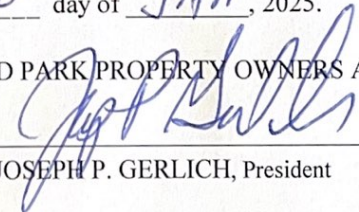
(6) tax returns and audit records shall be retained for seven years.

(7) emails are not stored or saved electronically by Board Members, Committee Members, or anyone associated with the Association, including the Management Company. In the event that any communication is kept that started as an email, it will be printed and kept with the subject it involves. Emails are not kept as a practice and they are printed as necessary. In the event that an email is printed it may only contain the final decision or request, and not all pages of communication.

By their signatures below the President and the Secretary of the Association certify that the foregoing was approved by the Board of Directors of the Association at a duly-called meeting of the Board of Directors at which a quorum of Directors was present, or by signed, unanimous written consent in lieu of a meeting.

Thus, executed this 10 day of Jan, 2025.

LEGEND PARK PROPERTY OWNERS ASSOCIATION

By: 

JOSEPH P. GERLICH, President

ATTEST:

By: 

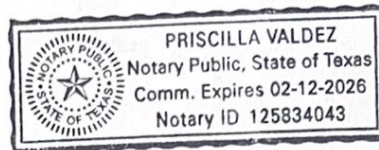
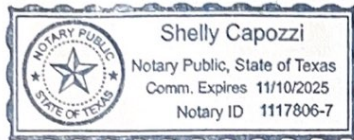
DRAKE THOMPSON, Secretary

STATE OF TEXAS §
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COUNTY OF Bexar §

I hereby certify that the foregoing instrument was acknowledged before me, the undersigned Notary, by JOSEPH P. GERLICH, LEGEND PARK PROPERTY OWNERS ASSOCIATION, on the date of execution set forth above.

STATE OF TEXAS §
 §
COUNTY OF Bexar §

Priscilla Valdez
Notary Public, State of Texas



I hereby certify that the foregoing instrument was acknowledged before me, the undersigned Notary, by DRAKE THOMPSON, Secretary, LEGEND PARK PROPERTY OWNERS ASSOCIATION, on the date of execution set forth above.

Shelly Capozzi
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

DAMC
14603 Huebner Road, Building 40
San Antonio, TX 78230